

**Anderson Mill Limited District  
Board of Directors Meeting  
Minutes**

**August 8th, 2019**

The Board of Directors of Anderson Mill Limited District of Williamson and Travis Counties, Texas convened a regular Board Meeting in the District Office building at 11500 El Salido Parkway starting at 7:30 p.m. on Thursday, August 8<sup>th</sup>, 2019. Notice of time, place and subject of the meeting were posted at the places and times as required by law.

**Agenda Item 1 - Call to Order, Invocation and Roll Call**

- Director Kiracofe called the board meeting to order at 7:30 pm. Director Morgan then gave the invocation. Amanda Miller called roll. Directors present: Morgan, Chaney, Grampp, Ottenbacher, and Kiracofe. Also, in attendance: Greg Williams, Amanda Miller, Deputy Gauvin, Zach Evans, Phil Denney, Rocky Clark, Laura Jourdan, and Donna Rose.

**Agenda Item 2 - Citizen Communication**

- Phil Denney provided an update from the most recent AMNA meeting. He noted that the topic of interest for the meeting was the 620 North transportation projects. Director Kiracofe added that he will be attending a TXDOT meeting this month to find out more information on the project.
- Donna Rose and Laura Jourdan discussed options to commemorate Don Sanders, a crossing guard that had recently passed away in the District. Director Kiracofe discussed that the District could not pay for a sign or other marker, but that residents could bring a sign or marker to the District to be installed. Greg Williams said he would work with the two residents to come up with an idea to honor Don Sanders. Rocky Clark suggested communicating to the school district for assistance.
- Donna Rose asked if the board of directors could have more police officers patrolling outside of the schools during pick up and drop off times as we approach the commencement of the academic school year. Deputy Gauvin mentioned that the schools have a designated officer present during the school day. Phil Denney suggested that she speak with Safe Routes to School because they have had multiple meetings about this topic. Director Morgan suggested she speak with Susan Reed in connection with Safe Routes to School.
- Ms. Rose also brought up the City of Austin camping ordinances as they are seeing more homeless individuals in the neighborhood. Director Morgan mentioned that property crime in the District was most prevalent.

- Ms. Rose is concerned about the high levels of traffic violations in the District. Director Grampp mentioned that the officers have written 26 citations in July. Mr. Williams discussed with Ms. Rose that he would provide an update for each of her concerns.

**Agenda Item 3 – Discuss & Vote to approve the 2019/2020 Austin Community College Pool Lease for the El Salido Pool**

- Director Morgan noted a correction to be made to the lease. Motion to approve with correction was made by Director Morgan, seconded by Director Ottenbacher and Grampp. Motion carried.

**Agenda Item 4 – Discuss & Vote to approve the 2019/2020 Trinity Swim Team Pool Lease of Anderson Mill Pool**

- A motion to approve the pool lease was made by Director Grampp, seconded by Director Chaney. Motion carried.
- Director Chaney asked if there were other classes utilizing the pool other than Trinity Swim Team. Mr. Williams provided an update about classes and usage of the Anderson Mill Pool. Director Chaney then asked if the heating and utilities costs were being covered by the rental of the pool. Mr. Williams discussed putting together an analysis of utility usage at the Anderson Mill Pool.

**Agenda Item 5 – Discuss & Vote to approve FY 2018/2019 3<sup>rd</sup> Quarter budget review**

- Director Morgan provided an update and further explained the 3<sup>rd</sup> quarter budget. He noted that overall expenses are down throughout the District. He explained various budget adjustments that were made in the 3<sup>rd</sup> quarter review and made a motion to approve the review with the adjustments. The motion was seconded by Director Chaney. Motion carried.

**Agenda Item 6 – Introduce the preliminary FY 2019/2020 Budget**

- Director Morgan provided information on the preliminary proposed budget. The board provided a history of the District to the residents in attendance of the meeting. Phil Denney asked if the preliminary proposed budget will be on the AMLD website. No vote was taken.

**Agenda Item 7 – Set meeting date to propose 2019 tax rate and act on FY 2019/2020 budget**

- Meeting was set by Director Kiracofe for Thursday, August 29<sup>th</sup>, 2019 at 7:30 pm.

**Agenda Item 8 – Personnel & Staffing Issues:**

- Executive Session began at 8:28 pm.

- Executive Session ended at 8:47 pm.

## **Agenda Item 9 - Reports**

- **Board Officers**

- Director Chaney noted that it is important, moving forward, that the legal team, Sage Management, and AMLD leadership have a strong understanding of all deed restriction violation issues.
- Director Morgan mentioned a deed restriction violation involving chickens in the District. He noted that Sage Management has already spoken with resident about issue.
- Director Grampp provided an update about the Senior Center, further noting that there has been an increase in new memberships.
- Director Kiracofe discussed having a meeting set up for residents of the District to discuss Oak Wilt with a landscaping company. Mr. Williams said he would follow up with the District's contracting landscaping company.

- **District Manager**

- None.

- **Legal Counsel**

- None.

- **Deed Restriction Report – July 2019**

- Mr. Williams provided an updated about the number of deed restrictions in July indicating that multiple certified letters were sent out to residents with long-term outstanding violations.

- **Security Report: July 2019**

- Director Kiracofe asked Mr. Williams about the door being left open at the Parks & Recreation building. Mr. Williams said he would follow up about that with staff.

- **Cash Disbursement Reports: July 2019**

- Director Morgan made a motion to approve the July 2019 cash disbursements, seconded by Director Grampp. Motion carried.

- **Tax Report: July 2019**

- At the time of the board meeting, the tax reports were unavailable from the counties.

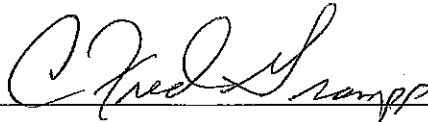
- **Investment Reports: June, 2019 & Quarterly for end of June 30, 2019**
  - Director Morgan updated the board about the investment report for June 2019 and for the quarter ending in June 30, 2019. Director Morgan made a motion to approve the quarterly report, seconded by Director Ottenbacher. Motion carried.
- **Approval of Minutes: July 11, 2019**
  - Director Chaney made a motion to approve the minutes for the July 11, 2019 board meeting, seconded by Director Grampp. Motion carried. Director Ottenbacher abstained.

**Agenda Item 7 - Executive Session**

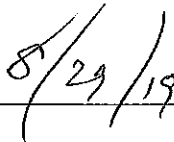
Director Kiracofe announced at approximately 8:28 pm that the Board would convene in Executive Session (closed to the public). Director Kiracofe announced the conclusion of the Executive Session at approximately 8:47 pm.

**Agenda Item 8 - Set date and time of the next meeting, Adjourn**

Director Kiracofe set the next meeting for August 29th, 2019 at 7:30 p.m. in this building. There being no further business to come before the Board, Director Ottenbacher made a motion to adjourn, seconded by Director Chaney. Motion carried. Meeting adjourned at 8:47 p.m.



C. Fred Grampp, Secretary



Date approved by Board